

## Marzena Pawłowska

Marzena Pawłowska currently holds the position in her own company as owner.

For 13 years, she has been supporting companies by helping them shape and improve safety at work and on an on-going basis verifies their progress by participating in internal and external audits.

Ms. Pawłowska keeps improving her knowledge and skills through ongoing education and practical training, which definitely translates not only to improved safety at work, but also allows her to keep good relations between the HSE department personnel and other employees of the company so that they can effectively implement good practices. General overview of her experience:

- ✓ participation in the preparation of workplaces for audits as well as participation in the audits themselves in the following industries: power generation, metallurgy, construction, steel and plastics industry, as well as sector;
- ✓ responsibility for managing all HSE-related processes;
- ✓ vetting and documenting the compliance of all project-relevant specifications;
- ✓ development of guidelines for safety plans, as well as organising and conducting staff training;
- ✓ development and implementation of solutions to maintain and extend OHS policy;
- ✓ development of the project-specific HSE Plan and the HSE standards and instructions;
- ✓ risk assessments: verification of the availability and feasibility of the work method statement (including risk analysis); support for the development of risk assessments;
- ✓ recommendations and adaptation of the fire protection concept;
- ✓ preparation of corrective measures and follow-up activities;
- ✓ verification of the compliance of the Safety Certificate Contractors (SCC) system (safety, health and environmental management for subcontractors);
- ✓ development of incident reports, including analysis and implementation of appropriate measures;
- ✓ analyses and measures necessary in the case of high-risk incidents;
- ✓ on-line support for companies during the update of the necessary documentation in the field of health and safety and environmental protection, including monitoring of Polish law;
- ✓ set-up of the HSE department from scratch, while following the guidelines, including performance of the following tasks:
  - implementation of system solutions based on company strategy;
  - participation in the implementation of rights and obligations and the scope of competences resulting from the Labour Code and the Regulation of the Council of Ministers;
  - participation in shaping business culture and improvement of interpersonal skills required in an international work environment;
  - co-ordination of the implementation of the Integrated Management System, including recently ISO 9001: 2015, ISO 14001: 2015, ISO 45001: 2018;
  - work in the capacity of an internal auditor of the Integrated Management System;
  - participation in the supplier selection process (analysis, negotiations, etc.);

Additional information:

- ✓ Led a 5-year programme of education (as a visiting university lecturer with hands-on experience) of future HSE inspectors in the following subjects: occupational risk assessment, investigation of causes and circumstances of accidents and occupational diseases and occupational health and safety management systems;

Ms. Marzena Pawłowska obtained the professional title of Health and Safety Inspector, Master of Economics and completed a degree in Environmental Manager at the University of Wrocław. Her command of English is at an intermediate level.